

Contract Approval for Construction Bid

Date: [Insert Date]

To,

[Recipient Name]

[Company Name]

[Company Address]

Dear [Recipient Name],

We are pleased to inform you that your bid for the construction project titled "[Project Name]" has been approved. After a thorough evaluation of all submitted proposals, your team's offer aligns best with our project requirements and budget considerations.

The details of the contract are as follows:

- **Project Duration:** [Insert Duration]
- **Total Contract Value:** [Insert Amount]
- **Start Date:** [Insert Start Date]
- **Completion Date:** [Insert Completion Date]

We ask you to confirm your acceptance of this contract by signing and returning a copy of this letter by [Insert Deadline]. The formal contract documents will be prepared for signing following your confirmation.

We look forward to working together on this project and achieving its successful completion.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]