

Construction Bid Approval Letter

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your bid for the [Project Name] has been approved. After careful consideration, we have decided to proceed with your proposal submitted on [Submission Date], with a total bid amount of [Bid Amount].

Please find attached the contract documents to be signed before we commence work. We look forward to collaborating with you on this project and anticipate your prompt response.

Thank you for your proposal, and congratulations on your successful bid!

Best Regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]