

Safe Food Handling Training Enrollment

Date: [Insert Date]

To: [Employee Name]

Subject: Enrollment in Safe Food Handling Training

Dear [Employee Name],

We are pleased to inform you that you have been enrolled in the Safe Food Handling Training program. This training is essential for maintaining the highest standards of food safety in our restaurant.

Training Details:

- **Date:** [Insert Training Date]
- **Time:** [Insert Training Time]
- **Location:** [Insert Location]

Please ensure you arrive on time and bring any necessary materials. This training is mandatory for all staff and is crucial for our commitment to food safety and hygiene.

Thank you for your attention to this important matter. If you have any questions, feel free to reach out.

Sincerely,

[Your Name]

[Your Position]

[Restaurant Name]

[Contact Information]