

Food Safety Certification Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Restaurant Name]

[Restaurant Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To Whom It May Concern,

I am writing to request a food safety certification for [Restaurant Name], located at [Restaurant Address]. As a restaurant committed to providing safe and high-quality food to our customers, obtaining this certification is an important step in our operations.

We have implemented a comprehensive food safety program that includes training our staff on hygiene practices, proper food handling, and sanitation procedures. We believe that a formal certification will not only enhance our reputation but also assure our customers of our commitment to their safety.

We would appreciate any information regarding the steps necessary to initiate this certification process, including any required documentation and fees. If possible, we would like to schedule a meeting or a phone call to discuss this further.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Restaurant Name]