

Salary Payment Date Alteration Reminder

Dear [Employee's Name],

We hope this message finds you well. We would like to inform you that there has been a change in the salary payment schedule for the month of [Month].

Instead of the usual payment date of [Original Payment Date], your salary will now be processed and paid on [New Payment Date].

If you have any questions or concerns regarding this change, please feel free to reach out to [Contact Information]. We appreciate your understanding and cooperation.

Thank you for your hard work and dedication.

Sincerely,

[Your Name]

[Your Position]

[Restaurant Name]