

Table Request for Birthday Celebration

Dear [Venue Manager's Name],

I hope this message finds you well. I am writing to request a table reservation for a friend's birthday celebration on [Date] at [Time]. We expect around [Number of Guests] guests.

Could you please let me know if a table is available and any special arrangements we can make for this occasion? It would mean a lot to us to celebrate at your venue.

Thank you for your assistance. I look forward to hearing from you soon!

Best regards,

[Your Name]

[Your Contact Information]