

Food Donation Request

Date: [Insert Date]

[Your Restaurant Name]

[Your Restaurant Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hope this letter finds you well. We are reaching out from [Your Restaurant Name], a local establishment dedicated to providing delicious meals to our community. As part of our commitment to social responsibility, we are looking to partner with community organizations such as yours to help provide nutritious meals to those in need.

We would like to offer food donations to [specific event or initiative or specify how you wish to help]. Our aim is to ensure that everyone in our community has access to wholesome meals, and we believe that together we can make a significant impact.

Please let us know how we can assist your organization in fulfilling its mission. We are open to discussing how we can structure our contributions to best serve your needs and reach the individuals you support.

Thank you for considering our request. We look forward to the possibility of working together to make our community stronger and healthier.

Sincerely,

[Your Name]

[Your Position]

[Your Restaurant Name]