

Mid-Year Performance Review Invitation

Dear [Employee's Name],

We hope this message finds you well. As we reach the midpoint of the year, we would like to invite you to a Mid-Year Performance Review to discuss your progress, achievements, and areas for development. This is an excellent opportunity for us to ensure that you have the support you need to excel in your role.

Details of the Review:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]

Please take some time to prepare any thoughts or questions you may have ahead of our meeting. Your feedback is invaluable, and we look forward to a constructive discussion.

Thank you for your hard work and dedication.

Best regards,

[Your Name]
[Your Job Title]
[Restaurant Name]