

Dear Valued Customer,

We hope this message finds you well. We are reaching out to inform you about an important update regarding our portion sizes at [Restaurant Name].

At [Restaurant Name], we are committed to providing our customers with high-quality meals that are both delicious and satisfying. After careful consideration and customer feedback, we have decided to update our portion sizes to ensure a better dining experience for everyone.

Starting on [effective date], you will notice a slight adjustment in our portion sizes, which aims to enhance the overall enjoyment of our meals. We believe this change will not only improve the presentation of our dishes but also promote healthier eating habits.

We sincerely thank you for your continued support and feedback, as it helps us improve our services. If you have any questions or concerns regarding this update, please do not hesitate to reach out to us.

We look forward to welcoming you back to [Restaurant Name] soon!

Warm regards,

[Your Name]
[Your Title]
[Restaurant Name]
[Contact Information]