

Announcement: Changes in Menu Portion Sizes

Dear Valued Customers,

We are excited to inform you about an upcoming change to our menu. In an effort to enhance your dining experience, we will be adjusting the portion sizes of select menu items.

Effective from [Insert Date], the following changes will take place:

- Increased portion sizes for popular dishes such as [Dish Name 1] and [Dish Name 2].
- Reduced portion sizes for [Dish Name 3] and [Dish Name 4], to provide a more balanced meal option.

We believe these adjustments will not only improve your satisfaction but also promote healthier dining choices. Our team is dedicated to ensuring that our meals meet your expectations in both quality and quantity.

If you have any questions or feedback regarding these changes, please don't hesitate to reach out to us.

Thank you for your continued support!

Sincerely,

[Your Name]
[Your Position]
[Restaurant Name]
[Contact Information]