

Sustainable Ingredient Sourcing Summary

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name/Company]

Introduction

This document summarizes our commitment to sustainable ingredient sourcing practices. Our goal is to ensure that all ingredients used in our products are sourced responsibly, minimizing environmental impact and promoting ethical practices.

Supplier Selection Criteria

- Environmental sustainability
- Fair labor practices
- Traceability and transparency
- Community impact

Sourced Ingredients

Below are the key ingredients we have sourced sustainably:

Ingredient	Source	Sustainability Certification
[Ingredient 1]	[Source 1]	[Certification 1]
[Ingredient 2]	[Source 2]	[Certification 2]

Impact Assessment

We regularly assess the impact of our sourcing initiatives on the environment, economy, and communities. Key metrics include:

- Reduction in carbon footprint
- Support for local economies
- Improvement in biodiversity

Conclusion

We are committed to maintaining the highest standards in sustainable ingredient sourcing. We will continue to monitor and improve our practices to ensure we meet our sustainability goals.

Thank you for your attention to this important matter.

Sincerely,
[Your Name]
[Your Position]
[Your Company]