

Food Service Employee Safety Training Alert

Date: [Insert Date]

To: All Food Service Employees

Dear Team,

This is a reminder of the upcoming mandatory safety training session for all food service employees. Your safety and well-being is our top priority, and this training is designed to equip you with essential knowledge and skills to ensure a safe working environment.

Training Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]

Please make every effort to attend this important training. If you have any questions or concerns, feel free to reach out to your supervisor.

Thank you for your attention to this critical matter.

Sincerely,
[Your Name]
[Your Position]