

Dear [Recipient's Name],

We would like to confirm your dietary request for kosher food during your upcoming [event/meeting/conference] on [date]. We take dietary needs seriously and are committed to accommodating your preferences.

Please let us know if you have any additional requirements or if there are specific items you would like us to include in your meal.

Thank you for informing us of your dietary needs. We look forward to serving you.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]