

# Updated Shift Roster Notification

Dear Team,

We hope this message finds you well. We are writing to inform you of the revised shift roster for the upcoming month, effective from [Start Date] to [End Date].

Please find the updated schedule below:

| Employee Name | Role   | Date   | Shift Time   |
|---------------|--------|--------|--------------|
| John Doe      | Server | [Date] | [Shift Time] |
| Jane Smith    | Chef   | [Date] | [Shift Time] |

For any questions or concerns regarding your shifts, please do not hesitate to reach out to your manager.

Thank you for your continued hard work and dedication.

Sincerely,

[Your Restaurant Name] Management