

Private Dining Event Proposal

Date: [Insert Date]

To: [Client's Name]

Address: [Client's Address]

Dear [Client's Name],

We are thrilled to present you with this proposal for a private dining event that is designed to perfectly celebrate your wedding reception. At [Venue Name], we understand the significance of this special occasion and are committed to creating an unforgettable experience for you and your guests.

Event Details

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Number of Guests:** [Insert Number]
- **Venue Space:** [Insert Venue Space]

Culinary Experience

Our culinary team will provide a bespoke menu tailored to your preferences and dietary requirements. Sample options include:

- Appetizers: [Insert Options]
- Main Course: [Insert Options]
- Desserts: [Insert Options]

Additional Services

In addition to dining, we offer:

- Event Coordination Services
- Floral Arrangements
- Audio/Visual Equipment
- Customized Decor

Pricing

The total estimated cost for the private dining event is [Insert Price]. This includes food, beverages, and staff services.

Next Steps

If you would like to proceed with the proposal or have any questions, please feel free to reach out to us at [Contact Information]. We look forward to making your wedding reception a magical event.

Warm regards,

[Your Name]

[Your Position]

[Venue Name]

[Contact Information]