

# Family Reunion Private Dining Event Proposal

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Dear [Recipient's Name],

I hope this message finds you well. I am excited to propose a private dining event for our upcoming family reunion. This event will create a memorable experience for our family to reconnect, celebrate, and enjoy delicious cuisine in a comfortable atmosphere.

## Event Details

**Date:** [Proposed Date]

**Location:** [Venue Name and Address]

**Time:** [Start and End Time]

## Menu Options

We will offer a variety of menu options, including:

- Appetizers: [List Appetizers]
- Main Courses: [List Main Courses]
- Desserts: [List Desserts]
- Beverages: [List Beverage Options]

## Estimated Costs

The estimated cost per person will be [Insert Amount], which includes food, beverages, and service charges.

## Next Steps

Please let me know your thoughts on this proposal. I would be happy to arrange a meeting to discuss any adjustments or specific requests you might have.

Looking forward to your response!

Warm regards,

[Your Name]

[Your Contact Information]