

Private Dining Event Proposal

Date: [Insert Date]

To: [Client's Name]

From: [Your Name]

Subject: Proposal for Private Dining Event - Birthday Celebration

Dear [Client's Name],

Thank you for considering us to host your upcoming birthday celebration. We are excited to present a tailored proposal for a private dining event that will create lasting memories for you and your guests.

Event Details

- **Date:** [Insert Event Date]
- **Time:** [Insert Event Time]
- **Venue:** [Insert Venue Name]
- **Number of Guests:** [Insert Number]

Dinner Menu

We will offer a carefully curated menu to suit your preferences, including:

- [Menu Item 1]
- [Menu Item 2]
- [Menu Item 3]
- [Dessert Options]

Additional Services

Our package includes:

- Personalized event planning and coordination
- Decorations based on your theme
- Dedicated staff for excellent service

Pricing

The estimated cost for this private dining experience is [Insert Price]. This includes all food, beverages, and services.

We would love the opportunity to discuss this proposal further and make adjustments based on your feedback. Please let us know your availability for a call or meeting.

Thank you for considering us for your special event. We look forward to making your birthday celebration unforgettable.

Warm regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]