

Inquiry for Farm-to-Table Ingredient Sourcing

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Supplier's Name]
[Supplier's Company]
[Supplier's Address]
[City, State, Zip Code]

Dear [Supplier's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Company], dedicated to providing high-quality farm-to-table dining experiences. We are currently in search of reliable suppliers for fresh, organic ingredients sourced directly from local farms.

We would love to learn more about your sourcing practices, available products, and any potential partnership opportunities. Specifically, we are interested in [list specific ingredients or products].

Could you please provide us with information regarding your pricing, minimum order quantities, and delivery options? Additionally, we would appreciate any details about your sustainability practices and certifications.

Thank you for your time, and I look forward to your response. Please feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Best regards,

[Your Name]
[Your Position]
[Your Company]