

Invitation to Staff Gathering

Dear Team,

We are excited to invite you to a staff gathering to strengthen our team spirit and enjoy some time together outside of work!

Date: Friday, November 10, 2023

Time: 6:00 PM - 8:00 PM

Location: The Cozy Corner Restaurant, 123 Main St, Hometown

Please RSVP by November 5, 2023, to ensure we have the right number of seats reserved.

We look forward to seeing all of you there!

Best Regards,

Your Management Team