

John Doe  
123 Main Street  
Cityville, ST 12345  
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Phone: (123) 456-7890  
Date: October 1, 2023

Hiring Manager  
Delicious Eats Restaurant  
456 Food Lane  
Cityville, ST 12345

Dear Hiring Manager,

I am writing to formally accept the offer for the part-time position at Delicious Eats Restaurant. I appreciate the opportunity and am excited to join your team.

As discussed, I understand my start date will be October 15, 2023, and my working hours will be as per the schedule provided.

Thank you once again for this opportunity. I look forward to contributing to the success of Delicious Eats.

Sincerely,  
John Doe