

# Job Offer Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Restaurant's Name]

[Restaurant's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally accept the job offer for the position of [Position Title] at [Restaurant's Name]. I am truly excited about the opportunity to join your team and contribute to the outstanding service and experience your restaurant is known for.

As discussed, my starting date will be [Start Date]. I believe my previous experience working as a [Previous Position] at [Previous Restaurant] has equipped me with strong skills in customer service and teamwork that will be beneficial to your establishment. During my time there, I successfully [mention a specific relevant achievement or responsibility], which I believe aligns well with the goals of [Restaurant's Name].

Thank you once again for this opportunity. I look forward to starting my journey with you and contributing to the fantastic environment at [Restaurant's Name]. Please let me know if there are any forms or additional information you need from me prior to my start date.

Sincerely,

[Your Name]