

Job Offer Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Hiring Manager's Name]

[Restaurant Name]

[Restaurant Address]

[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to formally accept the job offer for the position of [Job Title] at [Restaurant Name] as discussed in our recent conversation. I appreciate the opportunity and am excited to join your team.

However, I would like to clarify a few conditions regarding my employment:

- **Start Date:** I would like to confirm that my start date will be [Insert Start Date].
- **Salary:** As discussed, the agreed salary is [Insert Salary].
- **Work Schedule:** I understand that the work schedule will be [Insert Schedule]. I would like to confirm that my availability includes [Specify Available Days/Hours].
- **Training:** I would appreciate details regarding the training schedule, especially the start and duration.

Thank you for this opportunity. I look forward to contributing to the success of [Restaurant Name]. Please let me know if you need any further information from my side.

Sincerely,

[Your Name]