

Reminder: Items Left in Our Store

Dear [Customer's Name],

We hope this message finds you well. We are reaching out to remind you that you have left some items in our store located at [Store Address].

Details of the items left are as follows:

- Item 1: [Description]
- Item 2: [Description]
- Item 3: [Description]

Please feel free to visit us to collect your items anytime during our operating hours. If you have any questions, do not hesitate to contact us at [Phone Number] or [Email Address].

Thank you for your attention to this matter!

Sincerely,

[Your Name]
[Your Position]
[Store Name]