

Dear [Recipient's Name],

We are excited to announce the rollout of our new recyclable packaging strategy, which is aimed at reducing our environmental impact and promoting sustainability across our operations.

As part of this initiative, we will be implementing the following key steps:

- Transitioning to 100% recyclable materials for all packaging.
- Partnering with local recycling facilities to ensure proper disposal and recycling.
- Conducting training sessions for staff to educate them on sustainable practices.

We believe that these changes will not only benefit the environment but also enhance our brand reputation and meet the growing consumer demand for sustainable products.

We encourage your feedback and suggestions as we embark on this journey together. Thank you for your continued support in making a positive impact.

Warm regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]