

Thank You for Your Inquiry

Dear [Customer Name],

We appreciate your interest in our products/services and thank you for reaching out to us. This is to confirm that we have received your inquiry submitted on [Date].

Your reference number is: [Reference Number]. Our team is currently reviewing your request and will get back to you within [Time Frame].

If you have any further questions, please do not hesitate to contact us at [Contact Information].

Thank you for choosing [Company Name].

Best regards,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]