

# Letter of Dissatisfaction

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my dissatisfaction regarding the delay in shipment of my recent order, [Order Number], which was expected to arrive on [Original Delivery Date]. As of today, [Current Date], I have yet to receive the package.

The delay has caused significant inconvenience, as I relied on the timely delivery for [reason for urgency, e.g., a project, event, etc.]. I anticipated receiving updates on the status of my shipment, but unfortunately, I have not received any communication from your team.

I kindly request an explanation for the delay and an estimated timeframe for when I can expect the delivery. Additionally, I would appreciate any measures you may take to rectify this situation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]