

Dear [Client's Name],

I hope this message finds you in the best possible spirit during what I know is a challenging time for you. I want to take a moment to express my heartfelt empathy for what you are currently experiencing.

It can be incredibly difficult to navigate through [mention specific situation if known, e.g., loss, illness, financial issues], and I want you to know that your feelings are completely valid. Please remember that you are not alone; I am here to support you in any way that I can.

If there's anything specific you need or if you would just like someone to talk to, please don't hesitate to reach out. I am committed to standing by your side during this time.

Take the time you need to heal and please know that I am holding you in my thoughts.

Warm regards,

[Your Name]

[Your Position]

[Your Company]