

Verification Letter for Trade Exhibition Participation

Date: [Insert Date]

To Whom It May Concern,

This letter serves to verify that [Participant Name/Company Name] has registered to participate in the upcoming trade exhibition, [Exhibition Name], scheduled to take place on [Exhibition Dates] at [Exhibition Venue].

[Participant Name/Company Name] will be showcasing their products/services, including [Briefly List Products/Services], and is looking forward to engaging with industry professionals and potential clients during this event.

Should you require any further information, please feel free to contact us at [Contact Email/Phone Number].

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Contact Information]