

Evaluation Request for Recent Purchase

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request an evaluation regarding my recent purchase of [Product Name/Description] on [Purchase Date].

As an invested customer, I would like to share my experience and provide feedback on the product's performance and functionality. Please find attached any relevant documents, including receipts and warranties, for your reference.

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your support.

Sincerely,

[Your Name]