

Voluntary Product Recall Notice

Date: [Insert Date]

Dear Valued Customer,

We are writing to inform you of a voluntary recall of our product, [Product Name]. This action is being taken as a precautionary measure due to [Reason for Recall]. Your safety and wellbeing are our top priorities.

Product Information

- **Product Name:** [Product Name]
- **SKU/UPC:** [SKU/UPC Number]
- **Production Dates:** [Production Dates]

What You Should Do

If you have purchased this product, please discontinue use immediately and return it to the place of purchase for a full refund. Alternatively, you may contact us directly at [Contact Information] for further instructions.

Our Commitment

We are committed to maintaining your trust and ensuring the safety of our products. We apologize for any inconvenience this may cause and thank you for your understanding.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]