

Dear [Employee's Name],

Congratulations on reaching another milestone with us at [Company Name]! It's hard to believe that [number] years have passed since you joined our team.

Your dedication and hard work have significantly contributed to our success, and we are truly grateful to have you as part of our family.

To celebrate your anniversary, we invite you to join us for a special gathering on [date] at [time]. This will be a great opportunity to enjoy some refreshments and reflect on the wonderful contributions you've made.

Thanks once again for your commitment and passion. We look forward to celebrating with you!

Best Regards,
[Your Name]
[Your Position]
[Company Name]