

# Important Announcement

Dear Valued Customers,

We are writing to inform you that **[Store Name]** will be permanently closing its doors on **[Closure Date]**. It has been our pleasure to serve you, and we appreciate your support throughout the years.

To express our gratitude, we are hosting a Liquidation Sale starting from **[Sale Start Date]** until our final day of operation. Enjoy discounts of up to **[Percentage Discount]** on all items storewide!

## Sale Details:

- **Location:** [Store Address]
- **Sale Dates:** [Sale Start Date] to [Closure Date]
- **Store Hours:** [Store Hours]

Don't miss this opportunity to snag great deals on your favorite products. We look forward to seeing you before we close!

Thank you for being a part of the **[Store Name]** family.

Sincerely,  
[Your Name]  
[Your Position]  
[Store Name]