

Request for Insurance Coverage Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Agent's Name],

I hope this message finds you well. I am writing to formally request an extension of my insurance coverage for personal property under policy number [Your Policy Number]. Due to [brief explanation of reason for request, e.g., recent renovations, increased value of property, etc.], I believe it is necessary to extend my coverage to adequately protect my belongings.

I would appreciate your guidance on the necessary steps to facilitate this extension and any potential adjustments to my premiums that may be required.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]