

# Ethical Review Board Submission Letter

Date: [Insert Date]

To: [Name of the Ethical Review Board]

[Institution/Organization Name]

[Address]

Dear Members of the Ethical Review Board,

I am writing to submit my research proposal titled "[**Title of Research Project**]" for ethical review. This study aims to [briefly describe the purpose of the study and its significance].

The research involves [provide details of the research methodology, participant involvement, and any interventions planned]. We aim to ensure the utmost consideration for the rights and welfare of all participants involved.

Attached to this letter are the following documents for your review:

- Research Proposal
- Informed Consent Form
- Participant Recruitment Materials
- Data Collection Instruments
- Budget and Funding Sources

I appreciate your attention to this submission and look forward to your valuable feedback. Please feel free to contact me at [your email] or [your phone number] if you require any additional information.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Institution]

[Your Address]

[Your Email]

[Your Phone Number]