

Collaboration Proposal for University Student Talent Showcase

Date: [Insert Date]

From: [Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[University Name]

[University Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a collaboration for the upcoming University Student Talent Showcase, scheduled for [Insert Date]. Our organization, [Your Organization Name], is dedicated to promoting student engagement and creativity, and we believe that partnering with [University Name] would create a unique opportunity to highlight the exceptional talents of your students.

We envision a collaborative event that not only showcases the diverse talents of students across various disciplines but also fosters community engagement and support for the arts. Our proposal includes [briefly outline your proposal, e.g., workshops, sponsorship, promotional activities].

We would love the opportunity to discuss this proposal further and explore how we can work together to make this event a success. Please let me know a convenient time for us to meet or chat.

Thank you for considering this collaboration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]