

Mentorship Confirmation Letter

Date: [Insert Date]

To: [Mentor's Name]

[Mentor's Address]

[City, State, Zip Code]

Dear [Mentor's Name],

We are pleased to confirm your participation as a mentor in the [University Name] Mentorship Program for the academic year [Insert Year]. Your role as a mentor is vital for supporting our students' academic and personal growth.

As discussed, your mentorship will begin on [Start Date] and will last until [End Date]. During this period, we encourage you to meet with your mentee, [Mentee's Name], regularly and provide guidance in their academic and professional pursuits.

Thank you for your willingness to contribute your time and expertise. Should you have any questions, please feel free to contact us at [Contact Information].

We look forward to a successful mentorship experience.

Sincerely,

[Your Name]

[Your Position]

[University Name]

[University Contact Information]