

Dear [University Admissions Office/Specific Contact Name],

I hope this message finds you well. My name is [Your Name], and I am interested in attending [University Name] for my higher education. I am writing to inquire about the schedule for any upcoming open days.

Could you please provide me with the dates and details of the open day events? I am eager to learn more about the programs offered and meet with faculty members.

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Contact Information]

[Your Address]