

University Merit Award Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally apply for the University Merit Award in recognition of my research accomplishments during my time at [University Name]. As a [Your Major/Program] major, I have dedicated myself to advancing knowledge in my field, specifically focusing on [Briefly Describe Your Research Topic].

Throughout my research journey, I have achieved the following milestones:

- [Describe Key Achievement 1]
- [Describe Key Achievement 2]
- [Describe Key Achievement 3]

My research has not only contributed to my academic development but has also had a significant impact on [Explain Impact, e.g., community, industry, etc.]. I have presented my findings at [List Conferences, Workshops, etc.], and my work has been published in [List Relevant Journals or Publications].

I am passionate about continuing my research and contributing to the academic community. Receiving this merit award would greatly support my efforts and enhance my ability to further my studies.

Thank you for considering my application. I look forward to the opportunity to discuss my research further.

Sincerely,

[Your Name]

[Your Student ID]