

# University Merit Award Application - Faculty Nomination

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Title]

[Department/Office]

[University Name]

[University Address]

Dear [Recipient's Name],

I am writing to formally nominate [Nominee's Name], [Nominee's Title], from the [Nominee's Department] for the University Merit Award. This nomination recognizes [his/her/their] outstanding contributions in [specific achievements, teaching excellence, research, service, etc.].

[Nominee's Name] has consistently demonstrated [mention specific qualities or contributions, e.g., leadership, innovation, dedication]. Over the past [duration], [he/she/they] has accomplished [detailed examples of achievements], which have significantly enhanced our academic community.

In acknowledgment of [his/her/their] exceptional performance and commitment to excellence, I strongly believe that [Nominee's Name] is a deserving candidate for this esteemed award.

Thank you for considering this nomination. Please feel free to reach out to me if you require any additional information or specific examples of [Nominee's Name]'s contributions.

Sincerely,

[Your Name]

[Your Title]

[Your Department]

[Your University]

[Your Contact Information]