

# Letter of Intent to Publish Research Findings

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my intent to publish my research findings entitled "[Title of Research]." This research, conducted over [duration], aims to [briefly outline the objective and significance of the research].

In this study, I explore [provide a brief overview of the methodology and key findings]. These findings have significant implications for [mention the field or application], and I believe they will contribute valuable insights to the existing body of knowledge.

I plan to submit this work to [Name of Journal or Publication] by [submission timeline], and I want to ensure that you are informed and can provide any necessary support or guidance during this process.

Thank you for considering my request. I look forward to your feedback and any recommendations you may have regarding the publication process.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Institution/Organization]