

Request for Joint Research Funding Application

Date: [Insert Date]

From: [Your Name]

[Your Title]

[Your Institution]

[Your Email]

[Your Phone Number]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaborative effort between [Your Institution] and [Recipient's Institution] for a joint research funding application.

Given our shared interests in [Research Area], I believe combining our resources and expertise would significantly enhance the impact of our research and the likelihood of securing funding. I would like to propose a meeting to discuss this opportunity further and outline a potential project framework.

Please let me know your availability for a discussion in the coming weeks. I look forward to the possibility of working together and am excited about the potential outcomes of our collaboration.

Thank you for considering this proposal. I look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]