

# Elective Course Proposal

Date: [Insert Date]

To: [Insert Recipient's Name]  
[Insert Recipient's Title]  
[Insert Institution's Name]  
[Insert Institution's Address]

Dear [Insert Recipient's Name],

I hope this message finds you well. I am writing to propose an elective course titled "[Course Title]" that aims to cater to the interests of students at [Institution's Name]. With the increasing demand for [mention relevant skills or knowledge], I believe this course will significantly benefit our student community.

## Course Overview

The proposed elective course will cover the following key areas:

- [Topic 1]
- [Topic 2]
- [Topic 3]

## Target Audience

This course is designed for students who are interested in [mention specific interests or fields].

## Course Objectives

By the end of this course, students will be able to:

1. [Objective 1]
2. [Objective 2]
3. [Objective 3]

## Conclusion

I believe that "[Course Title]" aligns well with student interests and will enhance their learning experience. I would be grateful for your support in making this proposal a reality.

Thank you for considering this proposal. I look forward to your feedback.

Sincerely,  
[Your Name]  
[Your Title/Position]  
[Your Contact Information]