

Confirmation of Participation

Date: [Insert Date]

[Recipient's Name]
[Recipient's Title]
[Department Name]
[University Name]
[University Address]

Dear [Recipient's Name],

We are pleased to confirm your participation in the upcoming University Interdisciplinary Research Initiative titled "[Research Initiative Title]." Your expertise in [specific field or area of study] will be invaluable to the success of this project.

The initiative is scheduled to commence on [start date] and will run until [end date]. We will be holding an orientation meeting on [orientation date] at [location] where you will receive further details about the project and meet your fellow collaborators.

Thank you for your commitment to advancing interdisciplinary research at [University Name]. We look forward to your contributions and a fruitful collaboration.

Best regards,
[Your Name]
[Your Title]
[Department Name]
[University Name]
[Email Address]
[Phone Number]