

Notification of Upcoming Digital Resource Access Requirements

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about the upcoming access requirements for our digital resources, effective [Start Date].

To ensure uninterrupted access, please take note of the following:

- **Resource Name:** [Name of Digital Resource]
- **Access Requirements:** [Brief Description of Requirements]
- **Deadline for Compliance:** [Deadline Date]

We encourage you to complete the necessary steps before the deadline to maintain seamless access to the resources you need.

If you have any questions or require assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Organization]