

Letter of Demand for Extended Digital Resource Access

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient's Name
Institution's Name
Institution's Address
City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally request an extension of access to the digital resources provided by [Institution's Name] during the upcoming examination period scheduled for [examination dates]. As a student enrolled in [specific course or program], I rely heavily on these resources for study materials and exam preparation.

The access period currently granted does not align with the extended study needs that accompany examination preparations. Having additional time to access [specific resources or databases] would significantly enhance my ability to perform to the best of my abilities during this critical time.

I kindly urge you to consider my request for an extension of access to be effective from [start date] to [end date]. I believe this adjustment will benefit not just myself but many other students in similar circumstances.

Thank you for your attention to this matter. I look forward to your favorable response.

Sincerely,
[Your Name]
[Your Student ID]