

Letter of Appeal for Digital Resource Permission

Date: [Insert Date]

To,
[Recipient's Name]
[Recipient's Title/Position]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am an alumnus of [Your Institution/University Name], graduating in [Graduation Year]. I am writing to formally appeal for permission to access digital resources available at the institution's library.

As an alumnus, I am eager to continue my research on [specific topic/research area], which I believe will contribute significantly to my professional development and ongoing projects. Access to the digital resources such as [specific resources you need access to] would be invaluable in this regard.

I understand that access to these resources may be restricted to current students and faculty; however, I kindly request your consideration of my appeal. I am committed to upholding the integrity of the institution and will use the resources responsibly.

Thank you for considering my request. I am looking forward to your positive response and am willing to discuss this matter further at your convenience.

Sincerely,
[Your Name]
[Your Contact Information]
[Your LinkedIn Profile or any other relevant link]