

Application for Food Service Position

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[University's Name]

[University's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Food Service position at [University's Name] as advertised on [Job Posting Source]. With a passion for food service and a commitment to providing excellent customer service, I am excited about the opportunity to contribute to your team.

During my previous experience at [Previous Job/Institution], I honed my skills in food preparation, handling, and service. I believe my ability to work efficiently in a fast-paced environment and my strong communication skills will allow me to positively impact the dining experience at [University's Name].

I am particularly drawn to this role because of [specific reason related to the university or dining services]. I admire [University's Name] for [specific attribute/initiative], and I would be honored to be part of the team that contributes to its mission.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your food service team. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name]