

Dear [Admissions Office/Specific Contact Name],

I hope this message finds you well. My name is [Your Name], and I am interested in exploring the summer school programs offered at [University Name]. I would like to inquire about the enrollment process, available courses, and any prerequisites that may be required.

Additionally, could you please provide information regarding important dates, tuition fees, and any financial aid opportunities available for summer school students?

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Email]

[Your Phone Number]