

# Application for Summer School Program

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
[University Name]  
[University Address]  
[City, State, Zip Code]

Dear Admissions Officer,

I am writing to express my interest in the Summer School Program offered by [University Name]. I am currently a [Your Year, e.g., sophomore] majoring in [Your Major] at [Your Current University]. This program caught my attention due to its focus on [specific subjects or skills relevant to the program].

I believe that participating in this program will provide me with valuable insights and experiences that will enhance my academic and personal growth. I am particularly interested in [specific course or activity], and I am eager to learn from esteemed faculty and collaborate with fellow students.

Attached to this letter are my transcripts and a recommendation letter from [Recommender's Name/Position]. I am looking forward to the opportunity to contribute to and learn from the vibrant community at [University Name].

Thank you for considering my application. I hope to hear from you soon.

Sincerely,

[Your Name]