

You're Invited to Our Annual Holiday Party!

Dear Team,

We are excited to invite you to our Annual Holiday Party! Join us for an evening of celebration, fun, and festivities as we wrap up another successful year together.

Details:

- **Date:** Friday, December 15, 2023
- **Time:** 6:00 PM - 10:00 PM
- **Location:** Grand Ballroom, City Center Hotel

Come enjoy delicious food, great music, and wonderful company. Don't forget to bring your holiday spirit!

Please RSVP by December 1st to ensure we have an accurate headcount.

Looking forward to celebrating with everyone!

Warm regards,
The Management Team